

IMPORTANT LEGAL MATERIALS



FOR OFFICIAL USE ONLY

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If the pre-printed information to the left is not correct or if there is no pre-printed information, please check the box and complete the information below:

Name: _____

Address: _____

City: _____

State: ____ Zip Code: ____

Telephone: (____) ____ - ____

Vehicle ID Number (VIN): _____

CLAIM FORM

Anna Sadowska et al. v. Volkswagen Group of America, Inc. et al.

THREE STEPS FOR SUBMITTING A CLAIM:

Total Amount of CVT Related Transmission Claim: \$ _____

(1) Check the applicable box for the reimbursement being sought and provide a repair record or receipt, proof of payment, and/or other paperwork (original or copies):

If you are submitting a claim seeking reimbursement for the cost you previously paid for repair or replacement of a CVT transmission part covered under the terms of the settlement, prior to the date of the Class Notice and within 10 years or 100,000 miles (whichever occurred first) from the date of the original sale or lease of your vehicle, and you have not already been fully reimbursed, you must check this box and submit, with this Claim Form, documentation that shows:

- A description of the transmission work performed including a breakdown of the parts repaired or replaced (e.g., the transmission control unit (TCM), valve body or transmission without valve body and TCM, if applicable to your vehicle under the terms of the settlement);
- Proof of payment including the amount paid for repair or replacement (breakdown of the parts and labor costs) and the date and manner of payment;
- The date and vehicle mileage at the time of the repair/replacement;
- The name, address and telephone number of the facility that performed the repair/replacement;
- The year, make, model and Vehicle ID Number (VIN) of your vehicle;
- Proof of ownership or lease of the vehicle; and
- For applicable claims relating to replacement of the transmission without the valve body and TCM, in addition to the above you must submit proof that you fully complied with all of the transmission maintenance requirements, within the proper time and mileage intervals, set forth in your vehicle's Owner's Manual.

This information may typically be reflected in the service invoice/repair records, and records and receipts containing proof of payment. If you do not have copies of this documentation, contact the facility that performed the service and request copies. If you do not have or cannot locate original service invoices or repair records, and cannot obtain copies from the facility that performed the service after you have made a good faith attempt to obtain them, you must submit both of the following in order to make a claim: (I) a declaration signed by you, under penalty of perjury, that sets forth the good faith attempt(s) you made to obtain the documentation, including the name and address of each facility you contacted that performed the covered repair or replacement, the date(s) you contacted each facility, the manner of contact, the person(s) from each facility with whom you spoke or communicated, and the reasons why you were unable to obtain the documentation from them; and (II) a signed statement, from each Audi dealer or repair facility that performed the covered repair or replacement, that contains all of the information required above, which the documentation would have to show, and confirming that the need for the repair or replacement of the covered part(s) did not arise from abuse, alteration or modification, a collision or crash, vandalism and/or other impact. A form for this statement, which must be completed and signed by an authorized representative of the dealer or repair facility, and submitted with this Claim Form, is available on the settlement website, www.CVTSettlement.com. In addition, with respect to claims involving a covered replacement of the transmission without the valve body and TCM, where required documents cannot be located or obtained from the repair facility, a form declaration is also available on the settlement website.





If you are seeking reimbursement for the cost you previously paid for replacement of a covered CVT transmission part after the above-mentioned 10 year or 100,000 mile (whichever occurred first) period, and the need for the replacement had been diagnosed and documented by an Audi dealer or repair facility within the 10 year or 100,000 mile period and prior to the date of the Class Notice, and you have not already received a full reimbursement for the amount paid, you must check this box and submit:

- In addition to the information and documentation discussed above, submit proof that the covered CVT transmission part failed and that the need for replacement was diagnosed and documented by an Audi dealer or independent repair facility within the 10 year and 100,000 mile period (whichever occurs first), such as a dealership estimate for such a repair.

If you are submitting a claim for trade-in reimbursement costs based upon having sold or traded-in, prior to the date of the Class Notice and within 10 years or 100,000 miles (whichever occurred first) from the date of the original purchase or lease of the vehicle, a covered 2002, 2003 or 2004 Settlement Class Vehicle which had a documented CVT transmission malfunction requiring replacement of the entire CVT transmission after the expiration of the vehicle's New Vehicle Limited Warranty, and you sold or traded-in the vehicle instead of repairing it and are not submitting any other claim for reimbursement, you must check this box and submit, with this Claim Form, the following documentation:

- The sales contract, bill of sale and/or other documents reflecting the trade-in and identifying the trade-in price, the date of the trade-in, the dealer or entity to which the vehicle was traded-in, the make, model and vehicle ID number (VIN) of your vehicle, the mileage of the vehicle at the time of the trade-in, and that the trade-in was actually completed;
- Invoices, estimates and/or other records from an Audi dealer or repair facility documenting the CVT transmission malfunction requiring a complete replacement of the entire transmission within the period required above, and identifying the make, model and vehicle ID number (VIN) of your vehicle, the date and vehicle mileage on which the transmission malfunction requiring complete replacement was documented, a description of the transmission malfunction documented, and an estimate of the cost (parts and labor) of replacing the transmission; and
- Service records, invoices and/or other documents showing that you fully complied with all of the transmission maintenance requirements, at the proper time and mileage intervals, set forth in the vehicle's Owner's Manual. If such documents cannot be located or obtained from the dealer or repair facility after a good faith effort to obtain them, you may submit a declaration, signed under penalty of perjury, in the form available on the settlement website, www.CVTSettlement.com, attesting to such compliance with the Owner's Manual's transmission maintenance requirements and detailing the good faith efforts made to obtain the documentation.

(2) Sign & Date:

Signature: _____ Date: ____ / ____ / ____

(3) Mail Claim Form and Paperwork by November 18, 2013 to:

CVT Claims Administrator
 P.O. Box 2987
 Faribault, MN 55021-2987

For more information please view the Class Notice, call the Claims Administrator at 1-800-760-5467 or visit www.CVTSettlement.com.